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## Hospitality and Tourism

### 2 Years Diploma Program

**DURATION**  
**64 Weeks**

The Hospitality and Tourism Diploma is to prepare students to meet the demands of today's fast-paced business environment. This program is structured with practical, and the hands-on experience that employers seek, combined with academic and business courses to help you excel and grow in your career.

As a graduate of this program, you'll get a solid business education as well as the practical experience and knowledge necessary to launch a management career in one of the world's fastest-growing industries.

This program emphasizes business planning, front desk operations, food and beverage productions, housekeeping, leadership skills, communication techniques, business law and ethics, sales and marketing, entrepreneurship, and e-commerce.

### **CO-OP WORK EXPERIENCE:**

In addition to the classroom work, students are required to successfully complete 320 hours of co-op work experience to obtain the diploma. The practical experience gained on your structured co-op program is an integral part of your education. The result is increased confidence, new employment contacts and practical work experience.

## ADMISSION REQUIREMENTS:

- Ontario Secondary School Diploma (OSSD) or equivalent or
- Mature Student Status (age 18 or older) requires Wonderlic test score 16
- **In addition**, international students with the exception of students from English speaking countries require IELTS score 6 or equivalent.

## PROGRAM OUTLINE:

- Front desk customer service skills
- Event management skills
- Marketing and sales and management
- Facilities Management
- Managing transnational travel corporations
- Familiarity with the legal framework
- Familiarity with the database of events
- Providing training to employees
- Organization and time management skills
- Planning and scheduling skills
- Business communication skills
- Knowledge in statistics and accounting
- Learn to create an e-business strategy
- Conflict resolution skills

## JOB PROSPECTS:

- Customer Service manager
- Accommodation Manager
- Events coordinator
- Catering Service Manager
- Food & Beverage Service Manager
- Restaurant Manager
- Guest Service Agent
- Tourism Development Manager
- Conference Planner
- Food and Catering Services Coordinator
- Project Manager-Planning Tourism Destination
- Hospitality & Tourism Relationship Manager
- Hospitality & Tourism Travel Sales Coordinator
- Booking and Reservations Officer